

**MILL CREEK HARBOR  
BOARD OF DIRECTORS MEETING**

**MINUTES FOR AUGUST 22, 2013**

The Mill Creek Harbor Home Owners Association Board Meeting was held at the Central Library, 298 Cedar Road, Chesapeake, VA.

**Call to Order:** The Meeting was called to order at 6:05 p.m. Roll call was conducted with Board Members John Steffel (P), Ken Powell (VP), and Walter Plaine (Sec), present. Absent was Hampton Brewer of Property Management Associates (PMA) which we knew in advance but Debra was present. Susan Clark (Tres) and Rebecca Bowers (MaL) were unable to attend. Three additional homeowners attended.

**Reading of Minutes:** The June minutes were approved.

**Manager's Report** Tidewater Lawns completed fertilization. Also notifications of work to be done were received.

Working with Hillwell Irrigation to redirect the sprinklers on the signs.

Numerous inspection violations were noted via door hangers. Illegal shed has two notices.

**Presidents Report:** Nothing to report.

**Treasurers Report:** Not Present.

**ARC Report:** No applications to report.

**Homeowners Forum:** One owner expressed concern about kids playing on the pond area and we should consider signs. We could look into getting email addresses for homeowners and remind them to pay the quarterly dues. Look to get written authorization to create email lists at the annual meeting.

**Unfinished Business:**

Website. We are still pursuing the website. It is hosted but under construction. We will still consider putting money into it if needed. MillCreekHarbor.com.

**New Business:** 2014 Budget: Include standard expenses as we have no large projects. The Web site should be added to the budget. Pond maintenance should also be looked at for contract on specific maintenance.

Glinda Roberson volunteered to join the board to fulfill the remaining term of Rebecca Bowers (MaL) as she has resigned and her resignation accepted. Donald McCoy volunteered to join the ARC to take Steve Bowers place until the annual meeting. The Bowers have moved away from the area. Both were approved by the Board in Executive session.

**Executive session:** Discussed the daycare in the neighborhood. No feed back yet. Illegal shed was also discussed and will go to due process. Also any who have been sent two notices will have due process hearings scheduled. Tentative date/time is September 12 at 6pm.

**Return to Open Session:** No new items.

**Meeting Adjournment:** A motion was made by the President, seconded and carried unanimously to adjourn the Board Meeting at 7:44 p.m.

**Action Items:**

Hampton: Work on the budget.

John to notify PMA about the kids playing and have them place a door tag about the dangers.

Items for the Annual Meeting: Walter and Susan's terms on the board end this October. Also suggest a basketball court in the common area be discussed. Add to discuss a fence at the back of the common area to define it better.

Respectfully submitted,  
Walter Plaine, Secretary